PIASTA Welcome Week

To-Dos For New Students
To-Dos for new students

To-Dos in Hamburg
- Found accommodation?
- Registered in Hamburg?
- Opened a bank account?
- Taken out health insurance?
- Applied for residence permit?

To-Dos at the University
- Enrolled?
- Got all semester documents?
- IDs and supporting documents ready to go?
- Informed about beginning and planning of studies?
- Noted important first-semester dates and events?
- Up-to-date with the current COVID-19 regulations?
To-Dos in Hamburg
Found accommodation!

- Where can I live?

- Room in a dormitory run by the Studierendenwerk or another organization
- Room in a shared apartment
- Apartment rented by housing companies or individuals
Dormitory

- Studierendenwerk Hamburg has 26 dormitories with 4400 beds
- A furnished room in one of these costs approx. €245 to €415 per month + security deposit 400€
- Own furnished room (10-13 m²), shared kitchen, common rooms and sanitary facilities
- For students younger than 36
- Complete online application form [www.studierendenwerk-hamburg.de](http://www.studierendenwerk-hamburg.de) ➔ Accomodation for Students and Trainees ➔ online application (Erasmus students must contact their program coordinator in Hamburg and request an Erasmus application form)
- Find also list of other residential facilities in Hamburg
(Shared) Apartment

- many students live in shared apartments
- subletting is a good way to find a temporary apartment
- apartments from individuals or housing companies
- [www.saga.hamburg](http://www.saga.hamburg) ➔ Wohnungssuche aufgeben (find an apartment)
- regarding individuals: make sure that there is a written rental agreement and handover certificate
- finding rooms or apartments: google, social networks, online housing exchanges
Semester start is looming and you still haven’t found a room?

<table>
<thead>
<tr>
<th>Studierendenwerk (Central Short-Term Rental Office)</th>
<th>Youth hostels</th>
<th>Hamburg tourist information</th>
</tr>
</thead>
</table>
| • Tel.: +49 40 41902-287  
• E-Mail: Kurzzeitvermietung@studierendenwerk-hamburg.de  
• www.studierendenwerk-hamburg.de/beratung/beratungszentrum-wohnen-bewo | • www.jugendherberge.de | • www.hamburg-tourism.de |
What costs do I have to cover?

- basic rent (Kaltmiete) + incidental expenses (Nebenkosten)
  - Running costs (garbage collection, janitor...)
  - heating (may be included in rent or may be payable directly to gas provider)
  - electricity and gas
  - security deposit (max. three basic rents)
  - telephone and internet
  - state TV and radio licence fees 17,50€

- [www.rundfunkbeitrag.de](http://www.rundfunkbeitrag.de) ➔ Informationen für Bürgerinnen und Bürger ➔ Studierende, Azubis und Schüler

Please note: Never transfer money in advance before having signed a contract!
Registered in Hamburg!

- **Important:** Make and appointment (online) well in advance!
- You must register within two weeks of your arrival (or at least make an appointment to register)
- **Bring with you:** ID or passport, completed registration form, landlord’s confirmation, completed and signed, find both at -> www.english.welcome.hamburg.de/forms
- fee: 12€
Make an appointment

For international students new to Hamburg:
- Special service for international students from Hamburg Welcome Center
- [www.welcome.hamburg.de/hwc](http://www.welcome.hamburg.de/hwc)
- Website with the contact form to make an appointment (for registering your address and/or for applying for a residence permit):

For all those new to Hamburg or who move within the city:
- Register online at any of the district registration offices
- [www.hamburg.de/kundenzentrum](http://www.hamburg.de/kundenzentrum)
- Click „Termin im KUZ Kundenzentrum vereinbaren“-> enter contact details „Wohnsitz, Anmeldung als Hauptwohnsitz“ wählen -> make appointment

21.09.2021
Opened a bank account!

- Open „Girokonto“ at online bank or bank in Hamburg
- Bank accounts are usually free for students, but they do not always include a free credit card.
- **Important for:** paying of rent, health insurance feed, semester contribution to the university, credit cards are not common
- **What to you need:** passport or ID, registration certificate, proof of enrollment at Universität Hamburg from STiNE account
### Taken out health insurance!

<table>
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<tr>
<th>German Students</th>
<th>Students from EU countries</th>
<th>Students from non-EU countries</th>
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<tbody>
<tr>
<td>• are usually insured under their parents’ policies until the age of 25. Subsequently, they must take out their own insurance.</td>
<td>• can normally keep their foreign health insurance if they have been issued a European Health Insurance Card (EHIC)</td>
<td>• own health insurance generally not accepted, travel insurance will not cover study time</td>
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<td></td>
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<td>• Take out German health insurance</td>
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</tbody>
</table>
Health insurance in Germany

- Students with **state health insurance** pay the statutory, standard basic fee plus an additional contribution depending upon provider:
  - students under 30: approx. €110–115 monthly fee
  - students over 30: approx. €205–210 monthly fee

- If you opt for **private health insurance coverage**, please note that in most cases you will not be able to switch to state health insurance coverage during your studies. International students over 30 often need to take out private insurance
Application

- With almost all health insurance companies you can apply online and upload your documents.
- You need a photo and your proof of enrollment
- Counselling Centre for Social and International Affairs – BeSI
  - Advising by telephone and email:
  - Tel.: +49 40 41902-155
  - E-Mail: besi@studierendenwerk-hamburg.de
  - www.studierendenwerk-hamburg.de/beratung/beratungszentrum-soziales-internationales-besi
Applied for a residence permit – EU-Students

- International students from EU countries can enter Germany without a visa.
- The registration certificate serves as proof that EU and EEA citizens are residing in Germany.
- Family members who are not EU or EEA citizens but from a third country must apply for a residence card (*Aufenthaltskarte*) from the registration office for foreigners (*Ausländerbehörde*).
Applied for a residence permit! – Non-EU-Students

- The residence permit is valid for up to two years and must be renewed regularly, fee for electronic residence permit: 110€

- **Where?** At the Hamburg Welcome Center or at your local registration office for foreigners

- **When?** Make your appointment right after you have received your entry visa. It can take several weeks or even months to get an appointment for a residence permit. The entry visas are usually valid for 3 months.
What do I need?

- completed application form (available in many languages): www.english.welcome.hamburg.de/forms
- passport and biometric passport photo (max. 6 months old)
- valid registration certificate (*Meldebescheinigung*)
- proof of health insurance coverage
- current proof of studies
- proof of financing (bank balance of €861 per month for the entire period of the residence permit or a monthly net income of more than €752) or submission of a declaration of commitment. www.welcome.hamburg.de/studium-und-forschung/4651370/aufenthaltserlaubnis-fuer-studierende
Addresses

- Hamburg Welcome Center for Professionals (HWC)
- Local registration office for foreigner
  - Online booking for a residence permit:
    - https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/AFM_Aufgen
- Advising for international students at Universität Hamburg
  - Adviser: Katja Grannis
  - E-Mail: international.student.support.uhh@uni-hamburg.de
To-Dos at the University
Provisional semester documents (provisional semester public transport pass and STiNE login details) will be sent to you by the program coordinator or university.

Your permanent semester documents will only be sent to you once you have paid the semester contribution and uploaded proof of health insurance and all other documents needed in your case. Watch out for the deadline for proof of German proficiency.

- [www.uni-hamburg.de/admission-enrollment](http://www.uni-hamburg.de/admission-enrollment)
- [www.uni-hamburg.de/german-language](http://www.uni-hamburg.de/german-language)

If your address changes, please inform the Campus Center: [www.uni-hamburg.de/admission](http://www.uni-hamburg.de/admission)
Got all semester documents!

1. Apply for enrollment online before the deadline
   - link to the online enrollment application
   - Attention: Enrollment deadline and different documents

2. Providing proof of health insurance
   - Private insurance: you must submit proof of exemption from state health insurance together with proof of private health insurance coverage.
   - Students with a European Health Insurance Card: copy of the card
   - You can provide proof of your health insurance after the deadline for submitting the enrollment application
Got all semester documents!

3. Paying your semester contribution
   - 300€
   - In your STiNE account at: ➔ Studying ➔ Documents. Here you will find the amount you have to pay as well as Universität Hamburg’s account details.
   - www.uni-hamburg.de/semesterbeitrag

4. Receiving your semester documents
   - You will receive provisional semester documents (public transport pass, student ID, new STiNE login details) per mail approx. 4 weeks after the enrollment deadline.
   - If you haven’t entered an address, you will receive your new STiNE login details by email.

To make sure you receive your permanent semester documents on time, you should complete everything no later than 2 weeks before your provisional documents become invalid.
No semester public transport pass at the beginning of the semester?

You can purchase a travel pass yourself and you will be reimbursed later.

What should I keep in mind?

– Only weekly or monthly passes from the Hamburg Public Transport Association (HVV) that bear your photo will be reimbursed.
– Single tickets will not be reimbursed.
– Only weekly or monthly passes valid as of 1 April (summer semester) or 1 October (winter semester) respectively will be accepted.

Purchase a weekly/monthly travel pass in the online shop, using the HVV App, or in the service centers at the larger train stations.

Apply for the costs to be reimbursed as soon as you have received your semester public transport pass:

– **EMAIL A SCAN OF YOUR SEMESTER PUBLIC TRANSPORT PASS TO THE S-BAHN FAHRGELDSTELLE: INFO@S CF-FAHRPREISNACHERHEBUNG.DE**

– **YOU WILL HAVE TO ENTER THE EMAIL ADDRESS YOU USED TO BUY YOUR ONLINE TICKET.**
IDs and supporting documents ready to go!

- You receive a **username** and a one-time password with your provisional semester documents by mail or email. Set a new password in the user administration! (Tip: Provide your telephone number)
- No worries: username, STiNE ID, and user login (UHH-Kennung) is the same
- You need your username for the access to STiNE (Studien-Infonetz) and for all other IT services provided by the RRZ (Regional Computer Center)
IDs and supporting documents ready to go!

- You will automatically receive two email addresses (aliases) for your University email account:
  - username@studium.uni-hamburg.de e.g., baq0815@studium.uni-hamburg.de
  - firstname.lastname@studium.uni-hamburg.de
- Tip: Use the email address with your name when you are sending emails
  ➔ Einstellungen (settings) ➔ Persönliche Angaben (personal information)
- Tip: set up your accounts to automatically forward messages from STiNE to your University email account and from there to your personal email account:
  - STiNE to University email: In STiNE, click “Account” and check “Forward messages to uni-mail-account?”
  - University email to personal email: [www.rrz.uni-hamburg.de/services/e-mail/fuer-studierende/weiterleiten.html](http://www.rrz.uni-hamburg.de/services/e-mail/fuer-studierende/weiterleiten.html)
Informed about beginning and planning of studies!

<table>
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<tr>
<th>Academic regulations and subject-specific provisions (FSBs)</th>
<th>Course catalog</th>
<th>Forms for Erasmus and exchange students</th>
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</thead>
<tbody>
<tr>
<td>• <a href="http://www.uni-hamburg.de/campuscenter">www.uni-hamburg.de/campuscenter</a></td>
<td>• <a href="http://www.stine.uni-hamburg.de">www.stine.uni-hamburg.de</a></td>
<td>• <a href="http://www.uni-hamburg.de/erasmus">www.uni-hamburg.de/erasmus</a></td>
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<td>Organizing your studies</td>
<td>Course catalog</td>
<td>Erasmus-Incomings</td>
</tr>
<tr>
<td>Regulations, information sheets, and forms</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Noted important first-semester dates and events!

- Erasmus Welcome
  - [www.uni-hamburg.de/programmbeauftragte](http://www.uni-hamburg.de/programmbeauftragte)

- PIASTA’s Welcome Week for all new students
  - Lively program of events, informationen, get to know the campus and other
  - [www.uni-hamburg.de/welcome](http://www.uni-hamburg.de/welcome) & [www.uni-hamburg.de/piasta](http://www.uni-hamburg.de/piasta)

- AStA Welcome Week

- Orientation module
  - One week before the semester starts
  - [www.uni-hamburg.de/oe](http://www.uni-hamburg.de/oe)
The current COVID-19 regulations can change at short notice. Please check the official websites of the Federal Foreign Office, the City of Hamburg, and Universität Hamburg!

- **Entry into Germany**
  www.auswaertiges-amt.de/en/coronavirus/2317268

- **Regulations for the City of Hamburg**
  www.hamburg.de/faq-english

- **Regulations for Universität Hamburg**
Thanks for your attention!

Time for questions 😊