Instructions—applying for Hamburg International Summer School

Dear Student,

These instructions explain exactly how to apply online for the Hamburg International Summer School. For questions related directly to the scholarship and application procedure, please contact us at international-summerschool@uni-hamburg.de.

▪ Fill out the application form and then click “Send application”

▪ A window will appear with the following text, and an email will be sent to you

▪ Follow the instructions in this email

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To register for Mobility Online, please click on this link:
https://www.service4mobility.com/europeRegisterServlet?bew_reg_nr=929467794&kz_bew_art=IN&kz_bew_pers=9&ausl_prop_id=5746&spnr_id=579
- To register, enter your date of birth and click “Continue”

- Then select a login name and password. You will need this login information to log into Mobility Online in the future.
After registration has been completed, the following window will open, and you will receive the following email.

Dear Mr. Testlich,

Thank you for your application for the international summer school at Universität Hamburg. You have now successfully registered and can use your login-data. You can login at any time to check your status or change/update your application. The login info and the link for further access to the web portal can be found at at the end of this e-mail.

Only use the link provided in this e-mail to edit your application, as it is different to the link to the application form.

Please complete your personal data by clicking on "Complete/change personal details" button and upload the required documents.

With kind regards,
Your International Summer School Team

Login TestUIHH

https://www.service4mobility.com/europe/LoginServlet?sprache=en&identifier=HAMBURG01&ben_login=TestUIHH

You may now log in to Mobility Online and edit your application.
To log in, click the link in the email, or click on the link below:

https://www.service4mobility.com/europe/LoginServlet?org_id=89&sprache=de&isEmbedde
d=0&loginType=S&identifier=HAMBURG01
This will open the following window: Please enter the login information you provided during registration.
- Click on the link “Complete / change personal details” to add or modify your personal details.

- In the following window, click “Create” to add or modify personal details such as your address and telephone number.
- Click “Create” to confirm and “back to the application workflow” in the next view.

![Image of successful personal data storage]

- Once you have updated your personal details, you can enter the accommodation information by clicking “Specify accommodation details” and “Forward to update” in the next window.

![Image of accommodation details input]

- Select your package, click “Hereby I confirm the correctness of the above information. The payment is due after the confirmation of participation” and confirm with a click “Update”.

![Image of package selection and confirmation]


• In the next step you can upload the documents needed to apply for the International Summer School. Click on the link to the right to upload the first document.

• In the next window, you can search for your documents and upload your curriculum vitae (possible formats: PDF, GIF, JPEG, JPG, PNG).

• Select a file from your computer and click “Create.”

• Repeat this procedure to upload the other documents, one by one.
If you want to cancel your application, click “Cancel your application” in the “General” tab. Please note, however, that this cancellation is irrevocable and you will need to start the application process again, using the original link.

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Please complete your personal data here by clicking on "Template/please, personal details" button, after you confirmed that you read and accepted the General conditions for a deemed