

## Information for international applicants (master's degrees)

Thank you for your interest in studying at Universität Hamburg! If you would like to enroll for a master's program but did not gain your first degree (and your higher education entrance eligibility) in Germany, the following will help you prepare and send off your application.

### Application deadlines at Universität Hamburg

#### Application deadlines for master's degree programs

Application period for the winter semester:  
from **1 June to 15 July** of the year in question.

Application period for the summer semester:  
from **1 December to 15 January** of the year in question.

The following application period applies for **international master's degree programs** which commence in the winter semester: **15 February to 31 March** of the year in question.

Please note: You may only apply **during these periods**.

Different application periods may apply for a few select degree programs. We therefore ask you to note the specific deadlines given in our application information when applying online for a master's degree program:

[www.uni-hamburg.de/hinweise-masterbewerbung](http://www.uni-hamburg.de/hinweise-masterbewerbung)

### International Guide

[www.uni-hamburg.de/stepbystep](http://www.uni-hamburg.de/stepbystep)

You can start to prepare your application prior to the application period. Our online portal **International Guide** takes you through the application process at Universität Hamburg step by step: [www.uni-hamburg.de/stepbystep](http://www.uni-hamburg.de/stepbystep)



### The application process in 5 steps

#### The application process in 5 steps:

1. Find out about the master's degree course which you would like to study.
2. Check that you satisfy the application requirements and find out which documents you need to apply.
3. Attend German language courses so that you can provide proof of German language proficiency by the time you begin your program. Proof is not required if you are applying for an international master's degree program which is taught entirely in English.
4. Please read the information about applying online for a master's degree program as well as the information about your selected degree program, complete the online application and send it off electronically.
5. Send the printed out online application together with all the necessary documents to Universität Hamburg within the application period.

### Step 1: Information about the subject

[www.uni-hamburg.de/degree-programs](http://www.uni-hamburg.de/degree-programs)

#### 1. Information about the subject of choice

Universität Hamburg offers more than 100 master's degree programs in eight schools: [www.uni-hamburg.de/degree-programs](http://www.uni-hamburg.de/degree-programs)

Of these, a number of programs are taught either entirely or partly in English: [www.uni-hamburg.de/english-master-programs](http://www.uni-hamburg.de/english-master-programs)

Advice on choosing a subject as well as on general questions regarding the application process is available from the Center for Academic Advising: [www.uni-hamburg.de/academicadvising](http://www.uni-hamburg.de/academicadvising)

You can also contact the subject advisors in the schools for specialist advice on the subject:

[www.uni-hamburg.de/studienfachberatung](http://www.uni-hamburg.de/studienfachberatung)

**Step 2:****Clarify the application requirements**

[www.uni-hamburg.de/hinweise-masterbewerbung](http://www.uni-hamburg.de/hinweise-masterbewerbung)

**2. Clarify the application requirements**

Find out about the application requirements for the master's program which you are interested in and establish which documents you need for application and admission.

The following documents are required for all master's programs:

- **Your first degree certificate**

To be admitted to a master's program, you must have successfully completed a first degree. Your first degree must meet the following criteria:

- it is either a bachelor's degree obtained in Germany or comparable with a bachelor's degree obtained in Germany **and**
- the curriculum must correspond with the required subject profile for your chosen master's degree.

Please see the special admission requirements for details of the criteria your first degree must fulfill:

[www.uni-hamburg.de/liste-master](http://www.uni-hamburg.de/liste-master)

If you are still in the final stages of your first degree and cannot submit a certificate, please submit written confirmation and include your stamped *Transcript of Records* and your current grade point average. You should submit your final degree certificate as soon as you receive it.

The following documents may also be required when applying for a Master's program:

- **Proof of your higher education entrance eligibility (secondary school leaving certificate)**

For some master's degree applications, you must submit formal proof of your higher education entrance eligibility with your application documents. Please refer to the application information on individual master's programs to establish if this is necessary.

- **Proof of successful conclusion of your first degree**

When applying for some master's degree programs, you need to provide proof that your first degree is formally accepted for a master's program in Germany. Should this apply to you, you can find additional information here: [www.uni-hamburg.de/assist](http://www.uni-hamburg.de/assist)

- **Language skills**

Many master's programs require very good German language skills (see step 3 for more information and exceptions).

Very good English language skills and further language skills may also be required when applying. In such cases, please find out about the language skills required directly from the contacts in the respective faculties.

- **Proof of specialist know-how**

for example certain modules or curricula

- Resume
- Letter of motivation
- certificate of participation in subject-specific tests
- letters of recommendation / expert reviews
- proof of relevant professional experience
- ...

Please note: Submit a **non-certified copy** of all documents with your application. **Certified copies of certificates** are only required as proof upon enrollment.

You will find further information on the application process at:

[www.uni-hamburg.de/hinweise-masterbewerbung](http://www.uni-hamburg.de/hinweise-masterbewerbung)

Should you have any further questions, please contact the relevant responsible persons for the degree program for which you wish to apply:

[www.uni-hamburg.de/liste-master](http://www.uni-hamburg.de/liste-master)

**Step 3:****Proof of German language proficiency**

[www.uni-hamburg.de/german-language](http://www.uni-hamburg.de/german-language)

**3. Proof of German language proficiency**

Although you do not need a language certificate to apply, you must be able to provide proof of German proficiency **by the start of the semester** (1 October of the year in question for the winter semester, 1 April of the year in question for the summer semester). Make sure you allocate **enough time** to prepare for the necessary German tests. Universität Hamburg does not offer preparatory German language courses for prospective students.

You do not need to submit proof of sufficient German language skills if

- you wish to apply for a master's degree program taught exclusively in English **or**
- you have already obtained a first degree at a German-speaking university **or**
- your higher education entrance eligibility (German secondary school leaving certificate) in Germany **or**
- you have already been successfully studying in the same degree program or a degree program in the same field at a German university for at least 1 year.

The following certificates are currently accepted as proof of German language skills:

- *Deutsches Sprachdiplom der Kultusministerkonferenz* (German language certificate from the Standing Conference of the Ministers of Education and Cultural Affairs, *KMK*) – Level II.
- *Zeugnis der Deutschen Sprachprüfung für den Hochschulzugang ausländischer Studienbewerber* (certificate of the German language examination for foreign University applicants): level DSH-2 or DSH-3.
- *Test Deutsch als Fremdsprache für ausländische Studienbewerber, TestDaF* (test of German as a foreign language) with a total result of TDN 15 from at least three partial exams passed at level 4 and one partial test passed at least at level 3.
- *Das Zeugnis der Prüfung zur Feststellung der Eignung ausländischer Studienbewerber für die Aufnahme eines Studiums an Hochschulen in der Bundesrepublik Deutschland* (*Studienkolleg* academic aptitude certificate for foreign applicants to German universities). Also accepted: passing the "German" part of the preparatory program at *Studienkolleg* in Hamburg. Please note: Starting in summer semester 2016, *Studienkolleg* Hamburg will no longer offer the language evaluation test component "German" in the pre-semester preparatory course.
- German language proficiency as recognized by bilateral agreements or other agreements made by the *KMK* (Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany) or *HRK* (German Rectors' Conference)
- *Goethe-Zertifikat C1* or *Goethe-Zertifikat C2* (advanced German language skills certificate).
- *Deutsche Sprachprüfung II* (German language exam II) at the Munich Institute of Languages and Interpreting (*SDI*).
- telc language certificates "*telc Deutsch C1 Hochschule*" or "*telc Deutsch C1*" or "*telc Deutsch C2*"
- *Österreichisches Sprachdiplom ÖSD* (Austrian German Language Diploma): "*ÖSD C1 Oberstufe Deutsch*" or "*ÖSD C2 Wirtschaftssprache*"
- A degree of a German-language degree program completed in a country with the official language German
- A certificate of a **German** higher education institution stating that the applicant was officially registered as a degree-seeking student at this institution and that the applicant studied successfully **for at least one year** (this does not apply to international guest students)
- *UNICert* German language certificates: level "*UNICert III*" or level "*UNICert IV*"

Please note that your certificate must **not be more than three years old** and that a certified copy must be submitted. The list of recognized language certificates can also be found at: [www.uni-hamburg.de/german-language](http://www.uni-hamburg.de/german-language)

**Step 4:****Online application**[www.uni-hamburg.de/online-application](http://www.uni-hamburg.de/online-application)**4. Completing the online application**

As soon as you have all the necessary documents, you can, at the start of the application periods, complete the online application via Universität Hamburg's application portal: [www.uni-hamburg.de/online-application](http://www.uni-hamburg.de/online-application)

Create an applicant account here and read through the information about applying online for a master's program as well as information on the individual master's programs. Enter your data online and send off your online application electronically.

When you have finished, please print out your electronic online application.

**Step 5:****Submitting all application documents****5. Submitting all application documents**

Please send the following documents to Universität Hamburg before the application deadline:

- Printed out and signed online application
- Your first final degree certificate
- Additional documents depending on the master's program

**Address for submitting your application:**

When you apply online, you will be notified of the address to which you should send your documents.

**Exception: Paperless online application:**

For the following master's degree programs the application documents do not need to be submitted until enrollment. However, proof of your first degree which you obtained outside of Germany must be reviewed **during the application period**:

- All master's programs in teaching (MEd)
- Master of Arts in British and American Cultures: Texts and Media (M.A.)
- Master of Arts in English as a World Language (MA)
- Master of Arts in Human Movement Science (MA)
- Master of Arts in Media Studies (MA)
- Biology (MSc) as well as
- Psychology (MSc)

Therefore please find out about the admission requirements and documents to be submitted **before you apply** at: [www.uni-hamburg.de/masterbewerbung](http://www.uni-hamburg.de/masterbewerbung)

You can find detailed information about individual degree programs in the application information in online application procedures.

**Contact information****Advice on the content of degree programs and the application process**

Please consult the contacts given in the guide to academic programs for advice on the content of degree programs, application requirements, selection criteria and the documents to be submitted for the program you have chosen:

[www.uni-hamburg.de/degree-programs](http://www.uni-hamburg.de/degree-programs)

**Questions about the application process**

Should you have any questions on the online application or the documents to be submitted, you can contact the Application and Admissions Team using this contact form: [www.uni-hamburg.de/zul](http://www.uni-hamburg.de/zul)

Alternatively you can come to their office hours: Mon – Wed 9 – 10 am, Thur 5 – 6 pm

For further office hours, please see: [www.uni-hamburg.de/zulassung-sprechzeit](http://www.uni-hamburg.de/zulassung-sprechzeit)

CampusCenter, Services for Students, Application and Admissions Team

Alsterterrasse 1, 3rd floor, 20354 Hamburg

**Questions about choosing a subject and general application questions**

Should you have any questions about choosing a subject or the application process in general, please contact the Center for Academic Advising:

[www.uni-hamburg.de/academicadvising](http://www.uni-hamburg.de/academicadvising)

Alternatively you can come to their office hours:  
 Mon – Wed 10 am – 1 pm, Thur 2 – 6 pm  
 Campus Center - Center for Academic Advising  
 Alsterterrasse 1, 3rd floor, 20354 Hamburg

### General application questions

Should you have any general questions regarding the online application or submission documents, please contact the **service hotline of the Campus Center**:  
 +49-40-42838-7000

Hotline hours: Mon – Wed 9 am – 3 pm, Thu 1 pm – 6 pm and Fri 9 am – 1 pm

## Additional information

[www.uni-hamburg.de/visa](http://www.uni-hamburg.de/visa)

### ▪ Visa

Should you require a visa to enter Germany, Universität Hamburg recommends that you apply for a **prospective student visa** in good time given the long processing periods. You can do this even if you have not yet been accepted. This will ensure that you will be able to enter Germany in time to begin your degree program. Please note that a three-month Schengen visa (tourist visa) **cannot be extended** to allow you to continue your studies. For further information: [www.uni-hamburg.de/visa](http://www.uni-hamburg.de/visa)

[www.uni-hamburg.de/semesterdates](http://www.uni-hamburg.de/semesterdates)

### ▪ Semester dates

Please find information on semester dates and lecture periods at:  
[www.uni-hamburg.de/semesterdates](http://www.uni-hamburg.de/semesterdates)

The International Welcome Week for new students takes place **prior to the start of the lecture period**: [www.uni-hamburg.de/welcome](http://www.uni-hamburg.de/welcome)

[www.uni-hamburg.de/scholarships](http://www.uni-hamburg.de/scholarships)

### ▪ Scholarships

Universität Hamburg does not offer full scholarships to cover all the costs of studying. The University does, however, offer partial scholarships (for a maximum of one year):  
[www.uni-hamburg.de/scholarships](http://www.uni-hamburg.de/scholarships)

Information on possible scholarships to finance your studies in Germany is provided by the German Academic Exchange Service:  
[www.daad.de/deutschland/stipendium/datenbank/en/21148](http://www.daad.de/deutschland/stipendium/datenbank/en/21148)

[www.uni-hamburg.de/firststeps](http://www.uni-hamburg.de/firststeps)

### ▪ Living in Hamburg

At the start of each semester, many first-year students look for accommodation. Yet there is only a very limited number of rooms available to students in Hamburg. We therefore recommend that you start looking for suitable accommodation as soon as possible. The brochure "Welcome to Universität Hamburg - first steps for new students" issued by the PIASTA team in the Department of International Affairs contains lots of helpful tips on finding accommodation in Hamburg: [www.uni-hamburg.de/firststeps](http://www.uni-hamburg.de/firststeps)

The brochure also includes information on registration in Hamburg, residence permits, bank accounts, health insurance, enrollment and starting your studies.

### ▪ Costs of studying

Semester contribution	EUR 310 per semester (1 semester = 6 months)
Health insurance	for students under 30: € 75.04 plus additional contribution for students over 30: € 154.51 plus additional contribution
Accommodation	approx. EUR 300 – 500 per month
Additional costs of living	approx. EUR 300 – 500 per month

Students at Universität Hamburg **do not have to pay tuition fees**.

You will find further information on living costs in Germany at:  
[www.daad.de/deutschland/nach-deutschland/voraussetzungen/en/9198](http://www.daad.de/deutschland/nach-deutschland/voraussetzungen/en/9198)

[www.uni-hamburg.de/careercenter](http://www.uni-hamburg.de/careercenter)

### ▪ Job hunting after completing your program

Would you like to know how to find a job after completing your degree program? The Career Center offers application and career planning seminars:  
[www.uni-hamburg.de/careercenter](http://www.uni-hamburg.de/careercenter)