

Information for international applicants (Bachelor's degrees)

Thank you for your interest in studying at Universität Hamburg! If you would like to apply but did not receive your higher education entrance eligibility in Germany (German secondary school leaving degree), the following will help you prepare and send off your application.

Application deadlines at Universität Hamburg

Application deadlines for the following degree programs

- **Bachelor's degree**
- **Staatsexamen (state examination)**
- **Diplom/Magister or Baccalaureate**

Application period for the winter semester:
from **1 June to 15 July** of the year in question.

Application period for the summer semester:
from **1 December to 15 January** of the year in question.

You may only apply **during these periods**.

Please note: For the **Medicine, Pharmacy and Dentistry** degree programs you may, **under certain conditions**, have to apply via the **Foundation for Higher Education Admissions**. In these cases, **other application deadlines** may apply. You can find more information at: www.uni-hamburg.de/hoerschulstart-admission-procedure

International Guide

www.uni-hamburg.de/stepbystep

You can start to prepare your application prior to the application period. Our online portal **International Guide** takes you through the application process at Universität Hamburg step by step: www.uni-hamburg.de/stepbystep



The application process in 5 steps

Regardless of your nationality, the following information is important if:

- you did not obtain your higher education entrance eligibility (German secondary school leaving certificate) in Germany **or**
- you obtained an International Baccalaureate (IB) in Germany **or**
- you wish to apply for a pre-semester preparatory course.

The application process in 5 steps:

1. Inform yourself about the subject you would like to study.
2. Have *uni-assist e.V.* review your foreign higher education entrance eligibility (secondary school leaving certificate) in advance.
3. Attend German language courses so that you can provide proof of German language proficiency by the time you begin your program.
4. Read the information on online applications, complete the online application and submit it electronically.
5. Send the printed out online application together with all the necessary documentation to Universität Hamburg within the application period.

Step 1:

Information on the subject

www.uni-hamburg.de/degree-programs

1. Information about your subject of choice

Universität Hamburg currently offers more than 170 degree programs in eight schools: www.uni-hamburg.de/degree-programs

The Center for Academic Advising can advise you on the individual degree programs: www.uni-hamburg.de/academicadvising

Every summer semester, in cooperation with the *Studienkolleg* Hamburg, Universität Hamburg offers international first-year students a preparatory course which prepares them for their chosen academic program: www.uni-hamburg.de/iaprop

Step 2:

2. Having your higher education entrance eligibility reviewed by *uni-assist*

In step two, your foreign secondary school leaving certificate and, if applicable, any

Review by *uni-assist*

www.uni-hamburg.de/assist

documentation from higher education institutions, need to be reviewed in advance by *uni-assist* (University Application Service for International Students). In a so-called preliminary documentation procedure, *uni-assist* checks whether your educational credentials make you eligible to study in Germany or for the program of your choice and allocates a grade for your chosen degree program.

Information for *Studienkolleg* graduates (assessment test):

The **average overall grade** from your foreign higher education entrance eligibility and your assessment test will be considered in the selection procedure. If your assessment certificate does **not** contain the average overall grade, you must provide:

- written confirmation from your *Studienkolleg* of the converted grade for your foreign higher education entrance eligibility
- or
- preliminary documentation (VPD) from *uni-assist*.

If you have a converted grade from your higher education entrance eligibility **with confirmation of approval from a German authority**, you do not need to obtain any preliminary documentation (VPD) from *uni-assist*.

Applying for an *uni-assist* check

You apply for a preliminary documentation via *uni-assist*'s online portal:

<https://ww2.uni-assist.de/online/?lang=en> Please use our instructions to complete the online application form: www.uni-hamburg.de/uni-assist.

To have your application reviewed, please send translated and certified school leaving and higher education certificates as well as any other relevant certificates of educational qualifications together with your application form to *uni-assist*. The list of documents to be submitted and *uni-assist* contact data can be found at:

www.uni-hamburg.de/assist

Please find certification information at: www.uni-assist.de/standards_en.html

Costs

At present, the fee is EUR 75. Once you have submitted the documentation to *uni-assist*, please transfer the fee to *uni-assist*:

www.uni-assist.de/bank-account.html

You may find more detailed information at: www.uni-assist.de/regulation-fees.html

Processing time

After approx. four weeks you will receive your preliminary documentation from *uni-assist* as proof of your higher education entrance eligibility. You can only apply to Universität Hamburg with this preliminary documentation. Please allow sufficient time for your certificates to be checked by *uni-assist* so that you can submit your application for the subject of your choice within the application period. Universität Hamburg recommends that you submit your documentation to *uni-assist* **at the latest four weeks prior to the start of the application period**.

Please note that the preliminary documentation from *uni-assist* must be up-to-date and is only valid for one year from the date of issue.

If your preliminary documentation results are older, please ensure that a preliminary documentation which has expired will be accepted for the purposes of the application procedure at Universität Hamburg. Please send your preliminary documentation to the **InfoService for international prospective students**: www.uni-hamburg.de/int_e

Further information on access to higher education with foreign secondary school leaving certificates and degrees from foreign higher education institutions can be found at: <http://anabin.kmk.org> (available in German only)

Step 3:

Proof of German language proficiency for a degree program

3. Proof of German language proficiency

Although you don't need a language certificate to apply, you must be able to provide proof of German proficiency **by the time your studies commence**. Make sure you allocate **enough time** to prepare for the necessary German tests. Universität Hamburg does not offer preparatory German language courses for prospective students.

www.uni-hamburg.de/german-language

Proof of German language proficiency for a degree program

www.uni-hamburg.de/german-language

For German courses offered by other institutions in Hamburg, please visit the Hamburg course platform WISY: <http://deutsch.kursportal.info> (in German only)

The following certificates are accepted as proof of German language proficiency **for a degree program**:

- *Deutsches Sprachdiplom der Kultusministerkonferenz* (German language certificate from the Standing Conference of the Ministers of Education and Cultural Affairs, *KMK*) – Level II.
- *Zeugnis der Deutschen Sprachprüfung für den Hochschulzugang ausländischer Studienbewerber* (certificate of the German language examination for foreign University applicants): level DSH-2 or DSH-3.
- *Test Deutsch als Fremdsprache für ausländische Studienbewerber, TestDaF* (test of German as a foreign language) with a total result of TDN 15 from at least three partial exams passed at level 4 and one partial test passed at least at level 3.
- *Das Zeugnis der Prüfung zur Feststellung der Eignung ausländischer Studienbewerber für die Aufnahme eines Studiums an Hochschulen in der Bundesrepublik Deutschland* (*Studienkolleg* academic aptitude certificate for foreign applicants to German universities).
- Successful participation in the pre-semester preparatory course at *Studienkolleg* in Hamburg with a grade "gut" ("good") or better in the subject German.
- German language proficiency as recognized by bilateral agreements or other agreements made by the *KMK* (Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany) or *HRK* (German Rectors' Conference)
- *Goethe-Zertifikat C1* or *Goethe-Zertifikat C2* (advanced German language skills certificate).
- *Deutsche Sprachprüfung II* (German language exam II) at the Munich Institute of Languages and Interpreting (*SDI*).
- telc language certificates "*telc Deutsch C1 Hochschule*" or "*telc Deutsch C1*" or "*telc Deutsch C2*"
- *Österreichisches Sprachdiplom ÖSD* (Austrian German Language Diploma): "*ÖSD C1 Oberstufe Deutsch*" or "*ÖSD C2 Wirtschaftssprache*"
- A degree of a German-language degree program completed in a country with the official language German
- A certificate of a **German** higher education institution stating that the applicant was officially registered as a degree-seeking student at this institution and that the applicant studied successfully **for at least one year** (this does not apply to international guest students)
- *UNICert* German language certificates: level "*UNICert III*" or level "*UNICert IV*"

Please note that your certificate must **not be more than three years old** and that a certified copy must be submitted prior to starting your academic program.

The list of recognized language certificates can be found at:

www.uni-hamburg.de/german-language

Proof of German language proficiency for the pre-semester preparatory course

www.uni-hamburg.de/iaprop

In order to be admitted to the pre-semester preparatory course you must provide proof of sufficient German skills. You must therefore take part in an entrance examination at the *Studienkolleg* Hamburg before starting the pre-semester preparatory course. The examination usually takes place in the middle of February.

Step 4:

Online application

www.uni-hamburg.de/online-application

4. Completing the online application

Once the application period has begun, complete the online application via the application portal of Universität Hamburg:

www.uni-hamburg.de/online-application

You can set up an applicant account here, enter your data and submit your application electronically. When you have finished, please print out your online application.

Step 5:

Submitting application documents

5. Submitting application documents

Send the following documents to the Application and Admissions Team at Universität Hamburg by 15 January at the latest for the subsequent summer semester or 15 July at the latest for the subsequent winter semester:

- Printed out and signed online application
- Proof of your higher education entrance eligibility (non-certified copy) in the form of the

preliminary documentation **or** certification **or** your *Studienkolleg* certificate, if applicable with further documentation

- if required, additional documents related to the respective program

Address for submitting your application:

Universität Hamburg
Services for Students
Application and Admissions Team
Alsterterrasse 1
20354 Hamburg, Germany

Non-EU applicants can send additional documents in order to receive **bonus points** in the selection procedure for a bachelor's program (not mandatory).

Further information on the selection procedure for bachelor's degree programs for prospective students from non-EU countries and on the required documents to receive bonus points:

www.uni-hamburg.de/bonus-points

Information on the TestAS academic aptitude test: www.uni-hamburg.de/aat

Contact information

Questions about choosing a subject and the application process

Should you have any questions about choosing a subject or the application process, please contact the **InfoService for international prospective students**:

www.uni-hamburg.de/int_e

Questions during the application process

Should you have any questions on the online application or the documents to be submitted, you can contact the Application and Admissions Team:

www.uni-hamburg.de/zul

Alternatively you can come to their office hours: Mon – Wed 9 – 10 am, Thur 5 – 6 pm

For further office hours, please see: www.uni-hamburg.de/zulassung-sprechzeit

CampusCenter, Services for Students, Application and Admissions Team

Alsterterrasse 1, 3rd floor, 20354 Hamburg

Questions about choosing a subject and general application questions

Should you have any questions about choosing a subject or the application process in general, please contact the Center for Academic Advising:

www.uni-hamburg.de/academicadvising

Alternatively you can come to their office hours:

Mon – Wed 10 am – 1 pm, Thur 2 – 6 pm

Campus Center - Center for Academic Advising

Alsterterrasse 1, 3rd floor, 20354 Hamburg

General application questions

Should you have any general questions regarding the online application or submission documents, please contact the **service hotline of the Campus Center**:

+49-040-42838-7000, hours: Mon - Wed 9 am - 3 pm, Thur 1 - 6 pm and Fri 9 am - 1 pm

Additional information

www.uni-hamburg.de/visa

Additional important information when planning to study

▪ Visa

Should you require a visa to enter Germany, Universität Hamburg recommends that you apply for a **prospective student visa** in good time given the long processing periods. You can do this even if you have not yet been accepted. This will ensure that you will be able to enter Germany in time to begin your degree program. Please note that a three-month Schengen visa (tourist visa) **cannot be extended** to allow you to continue your studies.

Further information at: www.uni-hamburg.de/visa

▪ Semester dates

Please find information on semester dates and lecture periods at:

www.uni-hamburg.de/semesterdates

Orientation activities and the International Welcome Week for first-year students take place **prior to the start of the lecture period**:

www.uni-hamburg.de/semesterdates

Orientation activities: www.uni-hamburg.de/oe
 International Welcome Week: www.uni-hamburg.de/welcome

www.uni-hamburg.de/scholarships

▪ Scholarships

Universität Hamburg does not offer full scholarships to cover all the costs of studying. The University does, however, offer partial scholarships (for a maximum of one year):
www.uni-hamburg.de/scholarships

Information on possible scholarships to finance your studies in Germany is provided by the German Academic Exchange Service:
www.daad.de/deutschland/stipendium/datenbank/en/21148

www.uni-hamburg.de/firststeps

▪ Living in Hamburg

At the start of each semester, many first-year students look for accommodation. Yet there is only a very limited number of rooms available to students in Hamburg. We therefore recommend that you start looking for suitable accommodation as soon as possible. The brochure "Welcome to Universität Hamburg - first steps for new students" issued by the PIASTA team in the Department of International Affairs contains lots of helpful tips on finding accommodation in Hamburg: www.uni-hamburg.de/firststeps

The brochure also includes information on registration in Hamburg, residence permits, bank accounts, health insurance, enrollment and starting your studies.

▪ Costs of studying

Semester contribution	EUR 313 per semester (1 semester = 6 months)
Health insurance	for students under 30: € 75.04 plus additional contribution for students over 30: € 154.51 plus additional contribution
Accommodation	approx. EUR 300 – 500 per month
Additional costs of living	approx. EUR 300 – 500 per month

Students at Universität Hamburg **do not have to pay tuition fees.**

You will find further information on living costs in Germany at:
www.daad.de/deutschland/nach-deutschland/voraussetzungen/en/9198

▪ Job hunting after completing your program

Would you like to know how to find a job after completing your degree program?

The Career Center offers application and career planning seminars:
www.uni-hamburg.de/careercenter

www.uni-hamburg.de/careercenter

Selection criteria for applicants from non-EU countries at Universität Hamburg

Applies to first-year students in Bachelor, Diplom/ Magister, Baccalaureate and Staatsexamen (state examination). Maximum number of points: 62.

Average mark up to 30 standard points	German language proficiency 15 bonus points *	Degree program preparation up to 15 bonus points
<p>1,0 = 30 points 1,1 = 29 points 1,2 = 28 points 1,3 = 27 points 1,4 = 26 points 1,5 = 25 points 1,6 = 24 points 1,7 = 23 points 1,8 = 22 points 1,9 = 21 points 2,0 = 20 points 2,1 = 19 points 2,2 = 18 points 2,3 = 17 points 2,4 = 16 points 2,5 = 15 points 2,6 = 14 points 2,7 = 13 points 2,8 = 12 points 2,9 = 11 points 3,0 = 10 points 3,1 = 9 points 3,2 = 8 points 3,3 = 7 points 3,4 = 6 points 3,5 = 5 points 3,6 = 4 points 3,7 = 3 points 3,8 = 2 points 3,9 = 1 points</p>	<ul style="list-style-type: none"> • DSD-II with a grade of "very good" • DSH with result DSH-3 • TestDAF with the overall score 18-20 • Goethe Zertifikat C1 with a grade of "very good" • Goethe Zertifikat C2 with a grade of "good" or "very good" • Telc-Sprachzertifikat Deutsch C1 Hochschule marked "very good" • Telc-Sprachzertifikat Deutsch C1 with a grade of "very good" • Telc-Sprachzertifikat Deutsch C2 with a grade of "good" or "very good" • ÖSD C1 Oberstufe Deutsch with a grade of "very good" • ÖSD C2 Wirtschaftssprache with a grade of "good" or "very good" <p><i>* provided the certificates do not date back more than three years</i></p>	<ul style="list-style-type: none"> • FSP Assessment Test at a state-accredited Studienkolleg in Germany with a grade of "very good" = 6 points; "good" = 4 points; "satisfactory" = 2 points <p><i>or</i></p> <p>Trial Studies at Universität Hamburg with a grade of "very good" = 6 points; "good" = 4 points; „satisfactory“ = 2 points</p> <p><i>or</i></p> <ul style="list-style-type: none"> • Preparatory Pre-Semester at Universität Hamburg with a grade of "very good" = 3 points; "good" = 2 points; "satisfactory" = 1 point <hr/> <ul style="list-style-type: none"> • Erasmus / Free Mover at a German state university with at least 30 ECTS and a grade of "very good" = 3 points; „good“ = 2 points; "satisfactory" = 1 point <p><i>or</i></p> <ul style="list-style-type: none"> • Summer School of Universität Hamburg with a grade of "good" or "very good" in the scientific module(s) = 2 points. <hr/> <ul style="list-style-type: none"> • TestAS <p>Core test, as of a standard score: 106-111 = 1 point; 112-117 = 2 points; 118-130 = 3 points</p> <p>Subject-specific score, as of a standard score: 106-111 = 1 point; 112-117 = 2 points; 118-130 = 3 points</p>
<p>Social criteria 1 bonus point</p>	<ul style="list-style-type: none"> • Participation in the university's #UHHhilft program • Native of a country with no educational institutions offering your chosen degree program or with no or only very limited tertiary education offers due to the general state of development. • Entitlement to asylum or subsidiary protection or recognition of refugee status. • Member of a German speaking minority abroad 	