



## Application for preliminary examination documentation from the University Application Service for International Students (*uni-assist e.V.*) for applicants with foreign proof of education

I herewith apply for my foreign proof of education to be examined and documented as part of my application for a place at Universität Hamburg.

### Personal data and correspondence address:

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name (where relevant name affix)

\_\_\_\_\_  
Name at Birth

\_\_\_\_\_  
Date of Birth          Place of Birth

\_\_\_\_\_  
Citizenship

\_\_\_\_\_  
Gender (male / female)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Additional Information (e.g. apartment no., c/o)

\_\_\_\_\_  
Zip Code / City

\_\_\_\_\_  
Country

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email

I also wish for my educational qualifications to be checked **as part of my application for a place on a master's degree program** (mark with a cross):

yes

no

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Signature

Please attach **certified copies** of the following educational qualifications:

- secondary school leaving certificate (exception: application for International Business and Sustainability (MIBAS))
- where relevant higher education institution certificates
- where relevant proof of higher education institution entrance examination
- where relevant translations (German or English)

*uni-assist e.V.* accepts documents in the following languages: German and English.

Send the complete and signed application plus all necessary documentation to the address below:

**uni-assist e.V.**

**11507 Berlin, Germany**

A fee is to be paid to the *uni-assist* account for preliminary examination documentation. Your documents will not be checked by *uni-assist* until **after** the fee has been transferred.

Further information: [www.uni-hamburg.de/assist](http://www.uni-hamburg.de/assist)

### PLEASE NOTE:

On receipt of the preliminary examination documentation, you must apply in accordance with application regulations and deadlines. To this end, you must **apply online at Universität Hamburg**; application periods are: **1 December to 15 January for the summer semester, 1 June to 15 July for the winter semester and 15 February to 31 March for international master's degree programs**. You will find the application portal and further information at: [www.uni-hamburg.de/bewerbung](http://www.uni-hamburg.de/bewerbung).

**We wish you every success with your application!**