Without exception, all applicants (including students who have already enrolled) must upload the following documents:

**Applicant Group**

- Higher education entrance eligibility, for example,
  - Abitur certificate
  - Meister (master craftsperson) or Fachwirt (certified specialist) certificate
  - higher education entrance eligibility pursuant to Section 38 Hamburg higher education act (Hamburgisches Hochschulgesetz, HmbHG)
  - socioeconomics entrance examination
  - school leaving certificate from a German school abroad
  - degree from a German higher education institution
  - endorsement of recognition
  - Document about the recognition by Universität Hamburg
  - preliminary review documentation (VPD) from uni-assist
  - Studienkolleg assessment certificate (if no converted grade is indicated from the foreign higher education entrance eligibility, you must also provide proof of this — confirmation from the Studienkolleg, Document by Universität Hamburg or VPD from uni-assist)
  - other higher education entrance eligibility

**Proof/Document(s)**

- Proof of German language proficiency
  - See [www.uni-hamburg.de/german-language](http://www.uni-hamburg.de/german-language).
- Proof of completed first phase of the degree program (“Grundstudium”)
  - Evangelische Theologie - deadline for submission September 30, 2022
  - Pharmazie - deadline for submission September 30, 2022
- Proof of successful completion of the first phase examination, if the first study phase has been completed in Germany.

**Format**

- Uncertified copy*

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**Note on health insurance**

In order to be enrolled, you must either have statutory health insurance or obtain exemption from insurance through a state health insurance agency.

Your status (insured or exempt) is transmitted to the universities by the state health insurance agencies via an electronic procedure. Thus, once you receive an acceptance letter, contact a public health insurance provider immediately and have yourself insured or exempted so that Universität Hamburg can be notified about your insurance status.

In order to report your insurance status to Universität Hamburg, the health insurance agency may need Universität Hamburg’s sender number: 16711009.

**As long as your insurance status is not reported to Universität Hamburg, you will not be enrolled and therefore will not receive semester documents.**

If you already have statutory health insurance, please provide us with your insurance number for data comparison. To do this, click on “Insurance data” in the menu on the left side of your STiNE account. You can also do this later if you have not yet taken out insurance. Please note that providing your insurance number in your STiNE account does not replace the notification of a public health insurance provider to Universität Hamburg, but is only used for data comparison.

If you are exempt from statutory insurance (e.g. because you are privately insured, because you are over 30 years old or because you have health insurance from another EU country), you still have to contact a statutory health insurance agency so that your insurance status can be confirmed and reported to Universität Hamburg.

Further information, in particular about exemption, is provided here: [www.uni-hamburg.de/kven](http://www.uni-hamburg.de/kven).

* You may be asked to provide the documents marked with * as certified copies during the course of your studies. In this case, you will receive a message in your STiNE account. You will be given sufficient time to have your documents certified. For more information see [www.uni-hamburg.de/certification](http://www.uni-hamburg.de/certification).

For more information about the procedures following enrollment, see [www.uni-hamburg.de/pe](http://www.uni-hamburg.de/pe).