In the summer semester 2021, enrollment at Universität Hamburg will take place digitally. Documents sent in paper form by post will not be considered! You will receive a link to the digital enrollment application with your letter of admission. Please note that you must enroll within 7 days after receiving your letter of admission. This deadline is final; no extensions can be granted.

Please check your documents carefully using this checklist. The documents highlighted in colour must be submitted within the enrollment deadline, otherwise your admission will no longer be valid. Please make sure that the files you upload contain complete documents. In particular, the baccalaureate certificate must contain all pages, individual pages are not enough! Incomplete documents may also cause your admission to become invalid.

If there are no documents highlighted in colour in this checklist, there are no documents for your degree program that must be submitted within the enrollment deadline. You can submit the remaining documents later without jeopardizing your admission. Submitting documents at a later date may mean that you only receive your permanent semester documents (proof of enrollment, BAföG certificate, and semester public transport pass) after the semester has started. Please send us any later submissions via www.uni-hamburg.de/submit-later.

**Without exception, all applicants (including students who have already enrolled) must submit the following documents:**

<table>
<thead>
<tr>
<th>Applicant Group</th>
<th>Proof/Document(s)</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>All applicants</strong></td>
<td>• Higher education entrance eligibility, for example,</td>
<td>Uncertified copy*</td>
</tr>
<tr>
<td></td>
<td>- Abitur certificate</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Meister (master craftsperson) or Fachwirt (certified specialist) certificate and proof of subject advising</td>
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<tr>
<td></td>
<td>- higher education entrance eligibility pursuant to Section 38</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Hamburg higher education act (Hamburgisches Hochschulgesetz, HmbHG)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- socioeconomics entrance examination</td>
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<td></td>
<td>- school leaving certificate from a German school abroad</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- degree from a German higher education institution</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- endorsement of recognition</td>
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<td></td>
<td>- preliminary review documentation (VPD) from uni-assist</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Studienkolleg assessment certificate (if no converted grade is indicated from the foreign higher education entrance eligibility, you must also provide proof of this— confirmation from the Studienkolleg or preliminary review documentation (VPD) from uni-assist)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- other higher education entrance eligibility</td>
<td></td>
</tr>
</tbody>
</table>

Due to the special admission criteria, you must additionally submit the following proof if you belong to one or more of the following applicant groups:

<table>
<thead>
<tr>
<th>Applicant Group</th>
<th>Proof/Document(s)</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Socio-economics</strong></td>
<td>• Proof of professional experience with the university of applied sciences entrance qualification or entrance examination (if indicated in your online application)</td>
<td>Uncertified copy*</td>
</tr>
<tr>
<td></td>
<td>- Certificate of professional qualification or proof of 3 years of professional experience, internships, editorial traineeships, military or voluntary service, and/or periods of child-rearing</td>
<td></td>
</tr>
</tbody>
</table>
**Teacher training**

- Submit proof of language proficiency / certificates at enrollment for the following teaching subjects:
  - English
  - French (only „Lehramt für Sekundarstufe I und II“ and „Lehramt an berufsbildenden Schulen“)
  - Latin (only „Lehramt für Sekundarstufe I und II“)
  - Spanish (only „Lehramt für Sekundarstufe I und II“ and „Lehramt an berufsbildenden Schulen“)

  See [www.uni-hamburg.de/language-proficiency](http://www.uni-hamburg.de/language-proficiency)

- If already available, submit proof of language proficiency / certificates for the following teaching subjects:
  - Greek (only „Lehramt für Sekundarstufe I und II“)
    The proof must be provided until you register for the bachelor’s thesis.
  - History (only „Lehramt für Sekundarstufe I und II“)
    The proof must be provided until you re-enroll for the third subject semester.
  - Protestant religion (only „Lehramt für Sekundarstufe I und II“)
    The proof must be provided until you re-enroll for the third subject semester.

  See [www.uni-hamburg.de/language-proficiency](http://www.uni-hamburg.de/language-proficiency)

- Submit Teacher training in vocational education („Lehramt an berufsbildenden Schulen“):

  Proof of relevant vocational training (certificate) or confirmation of a 12-month professional internship from the Central Examination Office for Teacher Training (Zentrales Prüfungsamt für Lehramtsprüfungen, ZPLA)

  See [www.uni-hamburg.de/language-proficiency](http://www.uni-hamburg.de/language-proficiency)

**Human movement science (major / minor / teaching subject)**

- Medical certificate of physical fitness
- Silver German sports badge
- Proof of general rescue skills (first-aid)
- Proof of swimming and water rescue skills (silver German rescue swimming badge (DRSA))

  See [www.bw.uni-hamburg.de/de/studium/eignungspruefung/faq-eignungspruefung-imma](http://www.bw.uni-hamburg.de/de/studium/eignungspruefung/faq-eignungspruefung-imma).

### Degree programs with special language requirements (major/ minor)

- Submit proof of language proficiency / certificates at enrollment for the following degree programs:
  - French
  - Spanish
  - Classical Philology
  - Business Mathematics
  - Joint Study Program Bachelor of Laws (Hamburg/Istanbul)

  You do not need to submit proof of English language proficiency for the degree in business administration.

  See [www.uni-hamburg.de/language-proficiency](http://www.uni-hamburg.de/language-proficiency)

- You must provide proof of language proficiency for:
  - Psychology by the end of the first subject semester
  - History by the time you re-enroll for the third subject semester;
  - Medieval Studies by the time you re-enroll for the fourth subject semester;
  - Classical Archaeology by the time you register for the bachelor’s thesis.

  See [www.uni-hamburg.de/language-proficiency](http://www.uni-hamburg.de/language-proficiency).

* You may be asked to provide the documents marked with * as certified copies during the course of your studies. In this case, you will receive a message in your STiNE account. You will be given sufficient time to have your documents certified. For more information, see [www.uni-hamburg.de/certification](http://www.uni-hamburg.de/certification).

For more information about the procedures following enrollment, see [www.uni-hamburg.de/pe](http://www.uni-hamburg.de/pe).