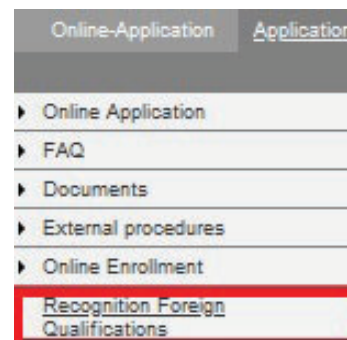


Applying

REGISTERING

First, create a user account in STiNE, Universität Hamburg's student information system.

After registering, go to "Application" in the menu, and select "Recognition Foreign Qualifications."



MAKING A NEW APPLICATION

Click on "Make an application" to start the program wizard, which will guide you through the next pages to select the right application process.

If you are interrupted and want to finish your application at a later time, be aware that you will need to restart the program wizard under "Make an application" to continue or change your information. Clicking on the procedure number (Vorangsnr.) or application process (Antragsverfahren) will only show you a summary of the information you have already entered.

Welcome to Universität Hamburg's portal for recognition of foreign education

Please click on "Create Request" to start submitting the recognition request. If you cancel the processing uploaded however will not be saved. In this case, you will have to start over with filling out the request for Request".



Create Request

≡	TRACKING NO.	RECOGNITION PROCEDURE	STATUS
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SELECTING THE APPLICATION PROCESS

The wizard will usually show one or two application procedure options. Select "Recognition of Foreign Qualifications for Bachelor" unless you are applying for the master's degree program "Innovation, Business and Sustainability".

Recent high school graduates who receive their diplomas after the beginning of the year of application have until the end of the standard application period (15 July) to apply.

The recognition portal is not available during the period 16 July– 30 September.

PERSONAL INFORMATION

The wizard will automatically utilize the personal data you provide during registration. You cannot change your master data on this page.

Enter your nationality (nationalities) and your native language(s) in full. Be aware that these fields are mandatory.

The screenshot shows two sections of a registration form. The first section is titled 'Nationality, Native language' and contains a text prompt: 'Please enter your nationality in the following field. If you have more:'. Below this are two dropdown menus: 'Nationality' and 'Second nationality'. A red error message 'Field cannot be empty.' is visible below the 'Nationality' dropdown. The second section is titled 'Native language' and contains a text prompt: 'Please enter your native language in the following fields. If you have'. Below this is a dropdown menu for 'Native language' with a red error message 'Field cannot be empty.' below it.

PREFERRED COURSE OF STUDY

In the next step, enter whether you have an endorsement of recognition from a grade recognition office of the federal German states, from another university, or from uni-assist e.V.

If you already know what you want to study, we will only check whether you are eligible for admission to this degree program at Universität Hamburg.

If you are undecided or interested in multiple degree programs at Universität Hamburg, leave that field empty.

The screenshot shows two sections of a registration form. The first section is titled 'Vorabfrage' and contains a text prompt: 'Verfügen Sie bereits über einen Anerkennungsvermerk von einer deutschen Behörde mit Angaben zur Art der Hochschulzugangsberechtigung und ggf. zur Fachbindung?'. Below this is a dropdown menu for 'Zeugnisanerkennung liegt bereits vor?'. The second section is titled 'Angestrebter Studiengang' and contains a text prompt: 'Welches Fach streben Sie an? Eine Liste der an der Universität Hamburg angebotenen Studiengänge finden Sie hier. Wenn Sie noch nicht wissen, welchen Studiengang Sie anstreben, lassen sie das Feld bitte frei.' Below this are two dropdown menus: 'Angestrebtes Fach' and 'Typ des angestrebten Abschlusses'. The 'Typ des angestrebten Abschlusses' dropdown is currently set to 'Bachelor'.

YOUR EDUCATION HISTORY

ENTER YOUR SCHOOL AND OTHER STUDIES (WHERE APPLICABLE) OVER THE NEXT FEW PAGES.

Information on the grading system is usually displayed on your diploma or is available from your education institution. If your diploma does not list a grade scale, you must submit additional certification from your educational institution.

You can then upload your documents (secondary school certificates, university acceptance examination, academic assessment, academic achievements, completed degrees, etc.) as PDF files. Make sure that all pages, including cover pages, are fully and clearly legible. If you do not have a German or English version of any of your documents, we require a certified translation in addition to the original document.

SENDING YOUR APPLICATION

Make sure you read the following declaration carefully. We require that original documents are submitted for quality assurance.

If you do not have all the original documents specified, contact Campus-Center:
www.uni-hamburg.de/studium.

Antrag abschicken

Ich bin damit einverstanden, dass die Universität Hamburg, hier: Referat 30, Beratung und Administration, meine Daten zu folgendem Zweck bzw. folgenden Zwecken: **Anerkennung meiner Bildungsabschlüsse** verarbeitet. Die Daten werden 365 Tage nach Abschluss der Bearbeitung gelöscht. Meine Einwilligung kann ich jederzeit mit Wirkung für die Zukunft gegenüber Referat Beratung und Administration widerrufen. Die bisherige Verarbeitung bleibt von einem Widerruf unberührt.

Hier finden Sie weitere Informationen zur Datenverarbeitung.

Ich versichere, dass ich alle vorstehenden Angaben wahrheitsgemäß und nach bestem Wissen und Gewissen gemacht habe. Mir ist bekannt, dass die Originalzeugnisse zur Qualitätssicherung stichprobenartig vorgelegt werden müssen. Diese Nachprüfung erfolgt gestaffelt nach Länderkohorten im Laufe des Studiums. Mir ist bewusst, dass fehlende oder falsche Angaben eine Exmatrikulation zur Folge haben können (§42HmbHG).

Bestätigen und Daten senden

Pflichtfeld - bitte ausfüllen

EVALRESULT

All done! In a few moments, you will receive an automatically generated confirmation of receipt.

Note that the evaluation process can take several weeks. You will receive the result in your STiNE account before the end of the application period.

Be aware that the recognition process is separate from the application process at Universität Hamburg and does not replace it.

If you have a direct general or direct subject-specific higher education entrance qualification, you may apply to Universität Hamburg during the following application periods:

Summer semester:	1 December–15 January
Winter semester:	1 June–15 July
International master's degree:	15 February–31 March

For more information on the application process at Universität Hamburg, see <https://www.uni-hamburg.de/en/campuscenter/bewerbung.html>

Campus-Center is happy to assist you at any time:
<https://www.uni-hamburg.de/en/campuscenter/beratung/info-beratung-online/kontaktformular-campus-center.html>