



**Call for International Partnership Funding (IPF) - Deadline 15 March 2024**

**APPLICANT**

Full name:

Faculty:

Department/Institute:

Position:

If *other*, please specify:

**CONTACT @ DEPT. OF INTERNATIONAL AFFAIRS**

RW

Eva Leptien

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Jan Frömming

PB

Christoph Elineau

University admin., other

Jan Frömming

**GENERAL INFORMATION**

Aim of the Call:

- Facilitate the initiation and support the continuation of collaboration in research, teaching and administration, primarily with UHH's international strategic and profile partner universities. In exceptional cases, cooperation with other international partner universities may be eligible for funding if it serves the strategic objectives of the faculties.
- Foster activities at the partner university or in Hamburg that strengthen and deepen international partnership and aim at creating long-term and sustainable partnerships

General framework:

- Call for applications:  
**submission deadline 15 March 2024**
- Start of funding is 1 April 2024.  
*Please note that "in-depth reviews" may delay the starting date of individual activities.*
- Funding for successful applications is available until Dec 31<sup>st</sup>, 2024. Funds cannot be transferred to the next year.
- Grantees must submit a report including a relevant photo no more than six weeks after concluding the funded activities

**FUNDING**

Funding is only available for expenses as detailed below:

Outgoing:

- Travel expenses (economy), accommodation, and per diem expenses (according to [BRKG](#)), maximum IPF funding for travel expenses depends on location, see "[Eligible Partners and Expenditures for IPF](#)" information sheet.
- The duration of stay must be justified by the program and planned activities, maximum duration of stay is 12 days

Incoming:

- Costs for accommodation in Hamburg for a maximum of 12 days and a maximum of 130,00€ per night

Other:

- Coffee break or joint dinner/lunch with partners visiting Hamburg

As a general rule, funding can be requested for three researchers/staff, only in exceptional cases can additional people be included in the application.

\* Visits of scientific conferences are not eligible for funding.



#### APPLICATION REQUIREMENTS AND ELIGIBILITY

- Applicants must be employed by Universität Hamburg as a researcher (Professor, Post-Doc, Academic Assistant) or as administrative staff
- Applications of early career researchers must have the support from professor or doctoral supervisor
- Impact on scholarly work, teaching and learning or intercultural exchange beyond the applicant's personal development
- One grant per person per year
- Strategic and profile partners eligible for funding are listed here ("[Eligible Partners and Expenditures for IPF](#)"). With some institutions, the Dept. of International Affairs publishes special joint calls, those partners are excluded from the IPF Call. See [Overview of Funding Programs](#) for any open calls. If of strategic importance for the faculty, other international partner universities are eligible for funding.

#### SELECTION REQUIREMENTS

- Purpose of activity: Activity will establish or expand collaboration in research, teaching, or administration (network idea)
- Broad involvement of researchers: Other researchers/staff at UHH are involved in the cooperation and the partnership is not solely based on individual contacts.
- Seed-funding-character: initial funding (first- or second-time application with that partner/research group) or first application since 2019
- Other sources of funding: Other sources of funding for the activity have been explored (third party funding, other co-funding).
- Contribution to Sustainable Development Goals
- Attention to diversity aspects
- Visibility of the activity (dissemination)

The Department of International Affairs greatly encourages sustainability and sustainable development. All applications with institutions that are not eligible strategic partners or profile partner institutions should demonstrate a clear reference to at least one of the UN Sustainable Development Goals.

**1. Are eligible strategic partner institutions or profile partnerships involved?**

Yes  No

If yes, please select.

If no, please specify:

**2. Have you received funding from the Department of International Affairs with the partner institution before?**

Yes  No

If yes, please specify the year and partner.

**3. Which categories best describe your activities (select multiple items, if applicable)?**

Research	Teaching (in person)	Teaching (online)	Knowledge transfer
Professional Development	Partnership development		
Other (please specify):			

**4. Title of your activity**

**5. Describe your activity, including its envisioned long-term impact.**

Application Form

International Partnership Funding (IPF)

Grantor: Dept. of International Affairs

Universität Hamburg



Universität Hamburg

DER FORSCHUNG | DER LEHRE | DER BILDUNG

6. List all persons involved and their affiliations (remember to consider aspects of diversity).

7. Describe the envisioned timeframe for your activity.

8. Detail your financial plan. Include all costs associated with the activity. Indicate in detail what expenses will be covered by the funding applied for here.



9. List all other funding sources as well as other funding sources applied for.

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10. Is the activity connected to one or more UN Sustainable Development Goals?

\*The activity should be connected to a SDG, if no eligible strategic/profile partner institution is involved.

Yes | No

If applicable, please select SDGs to which your activity is connected to (select multiple items, if applicable).


If applicable: Describe how your activity is connected to or promotes the SDGs.

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